

Date: September 2018
Job Title: Outreach Environmental Educator
Location: Shangri La Botanical Gardens and Nature Center in Orange, Texas
Category: Full Time, Permanent
Closing Date: November 8th, 2018 at 5 p.m. CST

Come work in swamp and bayou country at Shangri La Botanical Gardens and Nature Center. We are a Platinum LEED facility with award-winning education programs! Programs are offered in our organic garden and in the 225+ acres of bayou, cypress-tupelo swamp, forest, and meadows. **This demanding position requires initiative, self-direction, leadership and organizational skills, a positive attitude and a great sense of humor.** Check our website at www.shangrilagardens.org.

DUTIES AND RESPONSIBILITIES:

- Teach outreach programs for local schools, grades pre-K through 8
- Teach field trips for local school students, grades pre-K through 8
- Develop and teach public programs for visitors
- Provide guided interpretation during Outpost Tours for the general public and group tours
- Plan, develop and teach student summer camps
- Select, assemble, and ensure that materials to be used for education purposes are prepared and ready for school outreach programs, public programs, summer camps, etc.
- Assist with the training and supervision of volunteers, interns, summer youth volunteers, and part-time educators; inform volunteers, interns, summer student volunteers, and part-time educators of policies, procedures, and standards of volunteer service
- Make presentations to community and professional organizations concerning Nature Center programs and activities
- Assist with planning and implementation of annual events, such as Eco-Fest, Autumn Fair, Community Trash-Off, and more
- Perform Manager-On-Duty (MOD) responsibilities one weekend approximately every six weeks
- Other duties as assigned

QUALIFICATIONS:

- Bachelor's degree required in environmental education, education with emphasis on science, or environmental science, or similar. Master's degree in education (or be obtained within 6 months) or teacher certification required
- 2 - 3 years' experience teaching outdoor, hands-on science
- Priority will be given to those with outdoor, hands-on curriculum development experience
- Prior outreach education experience ideal

REQUIREMENTS:

- Certification in First Aid and CPR valid through May 31, 2019 (must obtain within 60 days)
- Working knowledge of MS office programs on a PC (not a Mac)
- Excellent interpersonal skills, written and oral communication skills
- Criminal background check and drug screening required before employment

Job type: Full-time permanent

Salary Detail: \$33,000- \$36,000 DOE

Deadline: November 8, 2018 at 5 p.m. CST

Anticipated Start Date: January 2018

This position is full-time. The Stark Foundation offers competitive wages; benefits include medical, dental, life insurance, disability, vacation, holiday, sick leave, pension, and 403(b). Limited relocation assistance is available.

Email cover letter, resume, and three references to Sarah Wester at swester@starkfoundation.org. Please put Outreach Environmental Educator in the subject line.